Rugby League Research Committee Project Submission Template

Project Name: **<Insert Name here>**

Chief Investigator: <Insert Name Here>

Institution or Organisation: <Insert Name Here>

Department: <Insert name of department here>

Date: Insert date as DD/MM/YYYY

Version Number: 2.0

Project No: <Office use only>

Status: <Office Use only>

An application should be six pages maximum (excluding references/appendices and the title page), font size 11

1. Research Project Application

[The following section will be presented to the Research Committee as part of an application for funding and/or endorsement. Answers should remove italics from formatting, change colour to black, size 11 font. Explanatory notes (in grey italics) should be deleted, and replaced by answers]

1.1 Application Summary

Project Title	*20-word maximum*
Alignment to RLRC - Priority Topic	*Please state the advertised Priority Research Topic to which this aligns*
Alignment to RL Research Committee – Strategic Pillar	*Please state the RLRC Strategic Pillar to which this aligns:* *e.g. Sports Science, Sports Medicine, Socio-Cultural Research (see full advertisement for all areas)*
Project Overview **Max 250 words**	*Provide an overview of the research topic to be investigated:* • *Why is this project important to Rugby League?* • *Why does it need to be studied?*
Project background / rationale **Max 150 words**	• *Provide the background to the topic – establish what is known or unknown.* ○ *Applicants are expected to have read relevant literature, and be up-to-date in the topic area, to shape the proposed research design appropriately* • *Please list any relevant references in the appendix*

Project Aims
 	
Max 150 words
	Please indicate what you aim to investigate, analyse, test, examine or demonstrate in your research? Please list your specific project aims. For example: The aim of this project is to:
	  a) *Aim A*
	  b) *Aim B etc.*

Project Methodology
 	
Max 600 words
	Please outline the following
	• *Participants – include characteristics of participants, such as*
	   ○ *Approximate number of participants to be recruited for the study*
	   ○ *Process to conduct recruitment of participants*
	   ○ *Level(s) of age & competition of Rugby League that they play*
	• *Proposed research methods or protocols – indicate data to be collected, and method for data collection*
	• *Data analysis*
	• *Does the research proposal involve human interventions and/or contact?*

	• *Yes / No* *If yes, then ethical requirements will need to be fulfilled*
	• *Please note that while the RL Research Committee can endorse a research project, it is the responsibility of researchers to liaise with clubs, leagues, and/or governing bodies to gain access to the required data, players, teams etc.* • *Researchers will need to provide evidence to the RL Research Committee that they have obtained access to, and/or obtained consent from, the relevant parties, e.g. club(s), league(s), governing bodies etc. E.g. in the form of a letter from the CEO or Head of Football.*
Total Funding Request	• *Please list in $ AUD* • *If additional funds are being sought elsewhere, please provide details.* For any project that receives funding from the RL Research Committee, for funds to be provided, an invoice must be provided by 24th October of the calendar year, in order for funding to be provided.
Expected outcomes	*Please state the expected outcomes, potential applications or benefits of the proposed research, and dissemination strategy.* *Please state outputs upon completion of the project (e.g. Equipment, journal papers, conference and/or seminar presentations)*
RLRB Evaluation	[Status – Office Use Only] **Date** [Office Use Only]

1.2 Project Management

1.2.1 Additional project team members

[Insert new rows for any additional project team members]

Additional Project Team Member	Position	Department	Organisation

1.2.2 Timeline

The following table outlines the timeframes and key deliverables of the project:

[Insert new rows for any additional Milestones]

Milestone	Responsible	Due Date

1.2.3   High-Level Project Plan

[Include a high-level view of the project plan, in a subsequent appendix, i.e. using a GANTT Chart. This can be listed in an Appendix on a subsequent page, which will not count towards the maximum Page Count]

1.2.4   Key Risks and Issues Summary

[Insert new rows for any additional risks/issues]

Risk / Issue	Mitigant(s) / Plan for Resolution

1.2.5   Existing Commitments

Please list any existing research and work commitments that you have during the proposed period of the study for yourself and any Co-Investigators.

[For example teaching (hours), marking (papers/exams), conferences, sabbaticals, etc. This information can illustrate potential interruption of the timeline deliverables]

[Insert new rows for any additional current research projects or commitments]

List title(s) of any current research projects	Completion Date

List of other commitments	Start – End Date

1.3   Budget

1.3.1   Budget overview

Please indicate the total budget that you will be using for the research project. If you contribute support obtained from external parties other than the RLRC, please name the external parties. Indicate whether the support is financial funding (and the $ amount), or 'in kind' support (and the $ equivalent).

[Insert new rows for any additional Budgets and In-Kind Supports]

Budget request from RLRC	Total Amount AUD

Budget from additional sources	Name of additional sources	Total Amount AUD

In-Kind Support	Equivalent in AUD

1.3.2 Budget Items

Please list all anticipated resource requirements (specify any special equipment, software or material). Provide a justification for inclusion of the resource requirements.

Budget Items	Amount in AUD	Justification	Funding source

1.4 References

[Please list any references here, if required. These can be listed in an Appendix on a subsequent page, which will not count towards the maximum Page Count. If you wish, you can attach a link for your publications]